

Friday Memo
March 10, 2017

Upcoming Events – Matthew Duffy

- March 13: Meeting Cancelled, Technology Subcommittee
- March 13: Community Coffee, DeJean, 5:30 PM
- March 15: Solutions Team, UTR Office, 1:00 PM
- March 15: Special Closed Session Board Meeting, FOC, 5:00 PM
- March 15: Joint Board of Education / CBOC Meeting, FOC, 6:00 PM
- March 16: MDAC, Helms, 6:30 PM
- March 17: MDAC, Kennedy, 9:00 AM
- March 20: Youth Commission, Helms, 6:30 PM
- March 21: DLCAP Meeting, Kennedy, 6:30 PM
- March 22: Board Study Session, DeJean, 6:00 PM
- March 23: Middle School Open House, times vary by site
- March 29: Report Card Marking, Minimum Day Middle and High Schools
- March 29: Board of Education Meeting, DeJean, 6:30 PM
- March 30: High School Open House, times vary by site

Next Board Meetings – Matthew Duffy

The Special Closed Session for the March 15, 2017 will begin at 5:00 PM. A light dinner will be provided in the FOC conference room at that time. A separate joint meeting with the CBOC will follow at 6:00 PM.

Certificated Recruitment – Ken Whittemore

The Human Resources Department is working hard during this certificated recruitment season to meet the needs of our sites. This past week we attended the Contra Costa County Office of Education Job Fair, on Thursday we attended Fresno State University, and have Cal Berkeley and a Teach for America alumni recruitment this weekend. In the coming weeks we will be attending the California Speech and Language Conference job fair (March 16-17), Southern Utah Job Fair (March 23), and the Chico State Job Fair (March 25). We also are having weekly interviews from applicants on Ed-Join and doing visitation with students who are on their spring break from college. If you have any questions please do not hesitate to contact me.

California Classified to Teacher Grant – Ken Whittemore

As earlier reported, the West Contra Coast Unified School District is proud to be awarded the Classified Employee to Teacher Grant. This grant awards \$4,000.00 to classified employees to work towards becoming classroom teachers in our district. This is a three-year plan and our district is able to assist ten people per year. Today, I am meeting with our first ten recipients and preparing them for their application to California State University, East Bay. We are proud of this group and we look forward to assisting them in their quest to become certificated employees.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2016 - 2017
Week Ending March 10, 2017

| | Date of Receipt | Requestor | Requested Records/Information | Current Status |
|----|------------------------|--|--|--|
| 29 | 9/14/16 | Matt Cagle American Civil Liberties Union | Surveillance Technology and Digital Searches beginning January 1, 2013 – Present | Gathering/Reviewing additional Docs |
| 50 | *12/14/16 | Mary Selva Richmond Annex Neighborhood | Number of Students attending Public Schools in Richmond Annex | 12/22/16 Acknowledgement email sent 1/19/17 Email Sent Response due on 2/17/2017 |
| 57 | 1/24/17 | Rachael Tillman Law Offices of Young, Minney & Corr. LLP | All High Schools' Football Season Schedules and/or Calendars / July 1, 2015 – June 30, 2016 | COMPLETED |
| 59 | 1/30/17 | Anton Jungherr | Approval of Bond Program Site Budget Authorization | 2/15/17 Email sent to extend date Response due on 3/10/2017 Gathering Documents |
| 60 | 1/30/17 | Anton Jungherr | Long-Range Facilities Master Plan / Implementation Plan / Determination on Estimated Available Funds | 2/15/17 Email sent to extend date Response due on 3/3/2017 Gathering Documents |
| 61 | 2/1/17 | Anton Jungherr | General Obligation Bonds / Annual Certification Form for 2014, 2015 and 2016 | 2/15/17 Email sent to extend date Response due on 3/10/2017 Gathering Documents |
| 65 | 2/7/17 | Casey Hazelhofer Law Offices of Young, Minney & Corr. LLP | All WCCUSD Elementary & Middle Schools Student Data, Enrollment, School Site Data | 2/17/17 Email sent Gathering/Reviewing Documents |
| 68 | 2/15/17 | Amalia Cunningham | Lease and/or Use Agreements for District owned property on Stockton Ave., El Cerrito, CA | 3/2/17 Documents sent via email COMPLETED |
| 69 | 3/1/17 | Giorgio Cosentino | Review of Services for Hercules Struggling Students | 3/1/17 Acknowledgement email sent COMPLETED |
| 70 | 3/1/17 | Denise Morgan Calif. Charter Schools Assoc. | Charter Schools PROP 39 Facilities Requests to WCCUSD for 2017-2018 School Year | 3/2/17 Acknowledgement email sent |